

M I N U T E S
LEXINGTON COUNTY COUNCIL
April 22, 2014

Lexington County Council held its regular scheduled meeting on Tuesday, April 22, 2014 in Council Chambers beginning at 4:30 p.m. Chairman Jeffcoat presided.

Councilman Townsend provided the invocation. Mr. Sam Owens led the Pledge of Allegiance. Mr. Owens retired from the US Army and is currently a deputy for the Lexington County Sheriff's Department.

Members Attending:	Johnny W. Jeffcoat	James E. Kinard, Jr.
	Frank J. Townsend, III	Debra B. Summers
	Bobby C. Keisler	Kenneth Brad Matthews
	M. Todd Cullum	

Not Present:	M. Kent Collins*	William B. Banning, Sr.*
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*Both Councilmen Collins and Banning were not present due to illness.

Also attending: Joe Mergo, III, County Administrator; Chris Folsom, Deputy County Administrator; Randy Poston, Chief Financial Officer; Jeff Anderson, County Attorney; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, posted on the County's website, and posted on the bulletin board located in the lobby of the County Administration Building.

Note: The following Council meeting proceedings can be viewed in its entirety on the Lexington County Video Portal at www.lex-co.sc.gov.

Chairman's Report - Chairman Jeffcoat reported on the following events he attended: April 9 - Lexington County Legislative Night; April 10 - District 1 Teacher of the Year Awards; April 11 - Chapin Mayor Prayer Breakfast and monthly breakfast meeting with Richland County; April 15 - Reality Check Luncheon; and April 16 - met with Dr. Pastides, USC President.

Council Members' Reports/Comments - Ms. Summers reported she attended the Nancy K. Perry Children's Shelter Annual Volunteer Appreciation cookout; attended the West Metro Chamber of Commerce meeting and the Lexington Richland Alcohol Drug Abuse Council meeting.

Presentation of Resolution - Telecommunicators' Week Presented to Nikki Rodgers, Public Safety/911 Communication Coordinator, on Behalf of Lexington County

Telecommunicators by Chairman Jeffcoat - Chairman Jeffcoat presented a framed resolution to Ms. Rodgers and several members of her team proclaiming the week of April 13 - 19, 2014 as Telecommunicators' Week in Lexington County in honor and recognition of the service they provide the Citizens of Lexington County 24 hours a day, seven days a week.

Administrator's Report - Mr. Mergo recognized the loss of Coroner Harry Harmon; reminded everyone that April is Green is Clean Month; congratulated Chuck Whipple, Economic Development Director, staff, and the Lexington County Legislative Night Committee for their hard work to continue making Lexington County Legislative Night the signature event for our legislators; and reported he attended the 911 Communication's In-Service lunch.

Mr. Mergo said a letter was received from Dr. Thomas Allen, District Coordinator of the Columbia Area Tax A-Program expressing his gratitude that his agency receives for being allowed to house two of their four Columbia Area Tax preparation sites at the Lexington County libraries. An estimated 900 people were provided service with filing their taxes at the Main Library and the Irmo Library.

Employee Recognition - Joe Mergo, County Administrator - Mr. Mergo recognized Joanna Ricard in 911 Communications. He said he received a letter from Tim Flach, *The State Newspaper*, praising Ms. Ricard for going the extra mile. Mr. Flach said Ms. Ricard stayed forty-five minutes after she was off to process a tape request the State Newspaper needed.

Mr. Mergo recognized Matt Heimbuch. Mr. Heimbuch received the Dispatcher of the Year Award for Public Safety/Communications.

Resolutions - Lexington County Peach Festival - Mr. Cullum made a motion, seconded by Mr. Townsend to approve.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Cullum
	Mr. Townsend	Mr. Kinard
	Ms. Summers	Mr. Keisler
	Mr. Matthews	

Heather Jackson - Mr. Kinard made a motion, seconded by Ms. Summers to approve.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Kinard
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Ms. Summers	Mr. Townsend
Mr. Keisler	Mr. Matthews
Mr. Cullum	

Appointments - Boards and Commissions - Lexington County Health Services Board - Joel

A. Tyson - Mr. Keisler made a motion, seconded by Mr. Cullum to reappoint Mr. Tyson.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Keisler
	Mr. Cullum	Mr. Kinard
	Mr. Townsend	Ms. Summers
	Mr. Matthews	

Lexington County Health Services Board - Carol Metts - Mr. Keisler made a motion, seconded by Mr. Townsend to reappoint Ms. Metts.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Keisler
	Mr. Townsend	Mr. Kinard
	Ms. Summers	Mr. Matthews
	Mr. Cullum	

Nancy K. Perry Children's Shelter - Lt. Jeremy Vetter - On behalf of Chairman Jeffcoat, Vice Chairman Cullum made a motion, seconded by Mr. Kinard to reappoint Lt. Vetter.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Cullum
	Mr. Kinard	Mr. Townsend
	Ms. Summers	Mr. Keisler
	Mr. Matthews	

Central Midlands Council of Governments (CMCOG) - Smokey Davis - Ms. Summers made a motion, seconded by Mr. Kinard to reappoint Mr. Davis.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Ms. Summers
	Mr. Kinard	Mr. Townsend
	Mr. Keisler	Mr. Matthews
	Mr. Cullum	

Central Midlands Council of Governments (CMCOG) - John Carrigg - Mr. Cullum made a motion, seconded by Mr. Townsend to reappoint Mr. Carrigg.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Cullum
	Mr. Townsend	Mr. Kinard
	Ms. Summers	Mr. Keisler
	Mr. Matthews	

Recognition of Guests - Chairman Jeffcoat recognized County Treasurer, Jim Eckstrom; Ms. Katherine Hensley, Soil and Water Conservation District Board; and County Auditor, Chris Harmon.

Bids/Purchases/RFPS - Mr. Kinard made a motion, seconded by Ms. Summers to approve the following bids/purchases/RFPs (Tabs R, S, T, & U).

Janitorial Supplies - Term Contract - Central Stores - Bids were solicited for a term contract for janitorial supplies. The term of the contract shall be for a period of one (1) year with the option to extend four (4) additional one (1) year contract periods, if deemed to be in the best interest of the County. Eight (8) bids were received. Staff recommended multiple awards to the following vendors: Kamo (items 1, 8 and 9) for the amount of \$4,141.20; Smith & Jones Janitorial (items 2, 5, and 16) in the amount of \$14,307.83; Waper (items 3A, 7, 14, 15, and 16) in the amount of \$30,547.01; Genesis II, Inc. (items 4,6, and 13) in the amount of \$4,560.19; Pyramid School Products (items 10 & 11) in the amount of \$1,216.46. Items 3B and 12 were not awarded. The annual estimated cost for the contract is \$54,772.69.

Stormwater Management Program Consulting Services - Public Works - A Request for Proposal (RFP) was utilized to establish a contract for providing stormwater management consulting services for Public Works/Stormwater. The term of the contract will be for three (3) years with the option to renew for two (2) additional one (1) year periods. Seven (7) proposals were received. Staff recommended the award of the contract to AMEC for an estimate annual cost of \$315,000. The cost is shared as follows: County of Lexington - \$188,440; City of West Columbia - \$33,880; City of Cayce - \$28,280; Town of Lexington - \$40,320; Town of Irmo -

\$8,120; Town of Springdale - \$5,880; Town of South Congaree - \$5,320; and Town of Pine Ridge - \$4,760.

Tax Billing/Collection Systems - Treasurer, Auditor, Information Services - A Request for Proposal (RFP) to acquire and implement a new Tax Billing/Collections Systems for the Auditor and Treasurer. The term of the contract will be for two years (2) years from the contract signature date and the software and maintenance will commence on the 12 month anniversary. The contract may be extended upon county written notice not less than 30 days prior to the expiration of the initial term. Staff recommended the award of the contract to Tyler Technologies for a Not to Exceed purchase price of \$1,994,554. Additional total annual maintenance cost of \$788,065 will be paid in annual installments over a five (5) year period starting on July 1, 2015. The first year maintenance payment will be \$145,320 and will increase incrementally for years two (2) through five (5).

Chapin Collection and Recycling Center Pavement Improvements - Solid Waste Management - Bids were solicited for pavement improvements at the Chapin Collection and Recycling Center. Three (3) bids were received. Staff recommended the award of the total bid (items 1 and 2) to Charlie Price Paving Company, Inc. for the amount of \$51,623.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Kinard
	Ms. Summers	Mr. Townsend
	Mr. Keisler	Mr. Matthews
	Mr. Cullum	

Chairman Jeffcoat asked the funding source for the new Tax Billing/Collection System.

Mr. Mergo replied there would be a Budget Amendment Resolution this evening transferring some previously budgeted funds from the Treasurer and Auditor's accounts with the balance from the Local Government Fund that the County receives. A Capital Projects Fund (Tax Billing/Collection System) will be created in order to track the project.

Mr. Cullum asked for clarification that no property tax will be used to update the system, correct?

Mr. Mergo replied that the money we are using is not from millage that Council appropriates. It is coming from one-time Local Government money we get from the state.

Mr. Cullum asked the age of the current system.

Mr. Mergo replied the current system is over 15 years old.

Mr. Cullum asked if the new system will have the ability to upgrade and expand with our other I.T. services.

Mr. Mergo replied that the question would be better suited for the individuals who served on the evaluation committee as he was not on the committee. He did say from our understanding that the system they are recommending is the best way to go. The company recommended is a Fortune 500 Company, who has implemented over 46 of these systems across the country. Currently, we are the only customer of the company, which is located in Colorado, for the current system.

Mr. Cullum inquired about the CAMA system.

Mr. Mergo said we are running duals systems with the new CAMA system right now with assessment, which puts us in better position than we have ever been in the last ten years. He said the new tax system, from his understanding, provides full capabilities to adapt to whatever we need or whatever changes to the tax code that currently takes place at the State House. The current system we have does not allow us to do that.

Mr. Kinard asked the projected implementation date.

Mr. Lynn Sturkie, Director of I.S., replied that the implementation of the system is expected to last 18 months.

Mr. Cullum asked if the 2015 tax year will be the first year the new tax system will come on line.

Mr. Sturkie replied that is correct.

Chairman Jeffcoat wanted to make it clear that funding for the new tax billing system will not come out of the Treasurer, Auditor, or Information Services budgets.

Mr. Mergo replied, correct. It is not being budgeted in their budget. We are simply removing the funds that are currently budgeted in their budgets and then using the balance of it to create the Special Project Fund.

Approval of Minutes - Meetings of February 11, February 25, and March 11, 2014 - Ms. Summers made a motion, seconded by Mr. Kinard to approve.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Ms. Summers
	Mr. Kinard	Mr. Townsend

Mr. Keisler
Mr. Cullum

Mr. Matthews

Ordinance(s) - Ordinance 14-06 - An Ordinance Adopting an Annual Budget for Fiscal Year 2014 -15 - 1st Reading - Mr. Cullum made a motion, seconded by Ms. Summers to approve first reading.

Chairman Jeffcoat opened the floor for discussion.

Mr. Mergo said this was his recommended budget for both the General and Non-General Fund Budgets. The recommended budget that you have before you today in the General Fund is in the amount of \$112,449,519 and is within revenues. The Recommended Non-General Fund Budget is in the amount of \$58,327,901 and is in excess of estimated revenues of \$1,975,266. That excess of revenue, the majority of it will be coming from Fund Balance within the respective millages – Library, Solid Waste Management, and some of the grant funds. So the budget is balanced but we are using some of the excess revenue for some of those items. The entities we are taking it from have the ability to absorb that amount within their budgets. Also, within both the recommended General Fund and Non-General Fund Budgets, is the Lexington County Sheriff's Department's budget which has been recommended by the Sheriff.

Mr. Mergo proposed the following dates for the budget process: May 6, May 13, May 20, May 27, June 17 (2nd reading and public hearing) and June 24 (3rd and final reading). He said the recommended budgets (General Fund and Non-General) do not include a salary package or an increase in CPI and Population.

Chairman Jeffcoat called for further discussions.

Councilman Kinard said any additions for new employees or new programs would be a tax increase.

Mr. Mergo said the new programs in the General Fund Budget equate to \$984,249 of which \$846,666 is putting money away toward future land purchases for the expansions of the service centers, Hwy. 321 and the West Region. Those funds in there are covered within EMS, Magistrate Court Services, and Fire Service.

Being no further discussion, Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Cullum
	Ms. Summers	Mr. Kinard
	Mr. Townsend	Mr. Keisler
	Mr. Matthews	

Committee Reports - Justice, J. Kinard, Jr., Chairman – FY 2014 Criminal Alien Assistance Program (SCAAP) Application Mr. Kinard reported the Justice Committee

convened on Tuesday, April 8, 2014, to review the Sheriff's Department's request to apply for the FY 2014 State Criminal Alien Assistance Program (SCAAP). Following is the Committee Report:

Captain Lee Marshall, Sheriff's Department, presented a request to apply for the FY 2014 State Criminal Alien Assistance Program (SCAAP). The program is a 100 percent grant that will offset the expense of housing criminal aliens for at least four consecutive days in the Lexington County Detention Center. There is no County match required. If approved, 22 percent will go to Justice Benefits, Inc. for data services provided for the application and remaining funds will go toward offsetting jail personnel's salaries. Capt. Marshall reported this is the grant's eighth year.

The Justice Committee voted unanimously to recommend that full Council approve staff's request to apply for the grant.

Mr. Kinard made a motion, seconded by Mr. Townsend to approve staff's request to apply for the grant.

Chairman Jeffcoat opened the meeting for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Kinard
	Mr. Townsend	Ms. Summers
	Mr. Keisler	Mr. Matthews
	Mr. Cullum	

Violence Against Women Act Grant Application - Also, Mr. Kinard reported the Justice Committee convened on Tuesday, April 8, 2014 to review the Sheriff's Department request to apply for the Violence Against Women Act (VAWA) Grant. Following is the Committee Report:

Captain Lee Marshall, Sheriff's Department, presented a request to apply for the Violence Against Women Act (VAWA) Grant in the amount of \$148,149. The grant will be funded at 100 percent with a 25 percent in-kind match at \$49,383 required for a total of \$197,132. The in-kind match will come from costs covered by the transfer from the Sheriff's Department General Fund. If approved, the funds will be used for a part of the salaries and fringes for one CDV Investigator and one Program Coordinator. Capt. Marshall reported this is the grant's eighth year.

The Justice Committee voted unanimously in favor to recommend full Council approve staff's request to apply for the grant.

Mr. Kinard made a motion, seconded by Ms. Summers to approve staff's request to apply for the grant.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Kinard
	Ms. Summers	Mr. Townsend
	Mr. Keisler	Mr. Mathews
	Mr. Cullum	

State Homeland Security Program (SHSP) Grant Application (Goal 1) - Sheriff's Department - Mr. Kinard reported the Justice Committee meeting, the Committee received a request from the Sheriff's Department to apply for the State Homeland Security Program grant to purchase communication headsets with accessories. The grant in the amount of \$17,600 requires no County match. The Committee voted unanimously to recommend to full Council for approval.

Mr. Kinard made a motion, seconded by Mr. Townsend to approve the request.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Kinard
	Mr. Townsend	Ms. Summers
	Mr. Keisler	Mr. Matthews
	Mr. Cullum	

Incident Management Team (IMT) Grant Application (Through the State Homeland Security Program) (Goal 1) - Mr. Kinard reported during the afternoon Justice Committee meeting, the Committee reviewed the request from the Sheriff's Department to apply for the State Homeland Security Program Grant for the Incident Management Team. The application is for \$41,200 to purchase equipment for the program and for training. The grant requires no match. The Committee voted unanimously to recommend to full Council for approval.

Mr. Kinard made a motion, seconded by Ms. Summers to approve the request.

Chairman Jeffcoat opened the floor for discussion; no discussion occurred.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Kinard
	Ms. Summers	Mr. Townsend
	Mr. Keisler	Mr. Matthews
	Mr. Cullum	

Health & Human Services, B. Matthews, Chairman - State Homeland Security Program (SHSP) Grant Application (Goal 1) - Public Safety/Administration - Mr. Matthews reported the Committee met during the afternoon and received a request from Mr. Kerr seeking permission to apply for the 2014 State Homeland Security Program (SHSP) Grant. The application in the amount of \$74,258 requires no County match. If awarded, funds will be used to replace existing radios in Public Safety that cannot migrate to the P25 compliant standard. The Committee voted unanimously to recommend to full Council for approval.

Mr. Matthews made a motion, seconded by Mr. Townsend to approve the request.

Chairman Jeffcoat opened the meeting for discussion; no discussion occurred.

In Favor:	Mr. Jeffcoat	Mr. Matthews
	Mr. Townsend	Mr. Kinard
	Ms. Summers	Mr. Keisler
	Mr. Cullum	

Chairman Jeffcoat adjourned the Council meeting and opened up the County Transportation Committee.

City of Cayce TAP Grant “C” Fund Request - Mr. Keisler made a motion, seconded by Mr. Cullum to approve the request.

Chairman Jeffcoat opened the floor for discussion.

Mr. Cullum reported The Public Works/Solid Waste Management Committee convened on Tuesday, April 8, 2014 to review the City of Cayce TAP Grant “C” Fund request. Following is the Committee Report:

Mr. Wrenn Barrett, Public Works Director, presented a request from the City of Cayce for \$44,297 in “C” Funds to assist with an approved Transportation Alternative Program (TAP) Grant. The funds will be used to construct a sidewalk along state-owned Julius Felder Street for bicycle and pedestrian use. Mr. Barrett reported the project will start at the corner of South Eden Drive continue down Julius Felder Street to the end of Hemlock Street and is an ADA compliant sidewalk. The addition will make it one safe cohesive pathway from South Eden Drive to Frink Street. The estimated total for the project is \$189,297. Staff reported the project is eligible for “C” Funds available in the Special Projects “Unclassified” account #2700-121302-539900 currently with an available balance of \$207,013. Mr. Barrett confirmed that the project qualifies for the state road match program.

The Public Works Committee voted unanimously in favor to recommend CTC approve the City of Cayce’s request for “C” Funds.

Chairman Jeffcoat called for the vote.

In Favor:	Mr. Jeffcoat	Mr. Keisler
	Mr. Cullum	Mr. Kinard
	Mr. Townsend	Ms. Summers
	Mr. Matthews	

Chairman Jeffcoat adjourned the CTC and reconvened the County Council meeting.

Budget Amendment Resolutions - The following BARs were distributed and signed:

14-112- A supplemental appropriation (existing funds) increase of \$1,994,554 to purchase and install a new tax/billing system for the Auditor and Treasurer. (Transferring \$124,000 from the Tax Billing System in the Treasurer's Office and \$139,000 from the Tax Billing System in the Auditor's Office and \$1,731,554 from Capital Contingency into the new Capital Projects Fund - Tax Billing/Collection System)

14-118 - A supplemental appropriation (existing funds) increase of \$50. EMS received a donation from Mid-Carolina Electric Co-op for having an ambulance stand by at their annual meeting.

Old Business/New Business - None.

Chairman Jeffcoat announced that Councilmen Banning and Collins were not present as both had surgery and are doing well.

Executive Session/Legal Briefing – Chairman Jeffcoat reported, during the earlier meeting of the Committee of the Whole, Council discussed four contractual matters. There were no motions to be considered.

Adjournment - Mr. Kinard made a motion, seconded by Ms. Summers to adjourn.

In Favor:	Mr. Jeffcoat	Mr. Kinard
	Ms. Summers	Mr. Townsend
	Mr. Keisler	Mr. Matthews
	Mr. Cullum	

There being no further business, the meeting was adjourned.

Respectfully submitted,

Diana W. Burnett
Clerk

Johnny W. Jeffcoat
Chairman

